



Job Description – Event Staff

Title:	Event Staff
Employer:	Elite Tournaments
Salary:	Varies (\$50-\$150 per day)
Application Deadline	Ongoing
Reports to:	Director of Programs and Events
Commitment:	Weekends throughout year
Working Hours:	Varies (Typically 6:30AM -7:00PM)
Locations:	Various locations in Maryland, Kansas, Florida, Penn., and Delaware

JOB SUMMARY

Event Staff provide operational functions before, during, and after events. Event Staff assist with field and site set-up and take down, team registration, field marshaling, scoring, and other roles. Event Staff interact directly with teams, coaches, spectators, and officials during the event and act as initial points of contact for participants. Event Staff are temporary employees used on a per event basis.

SPECIFIC DUTIES

- Assist with field set up including assembly of goals, tents, tables, and other equipment
- Assist with field breakdown including disassembly of goals, tents, tables, other equipment, and trash cleanup
- Assist with team registration prior to start of event including the verification of player and coach credentials and processing paperwork
- Serve as field marshals during games
- Answer spectator questions regarding the event as well as hotel and area points of interest inquiries
- Provide basic site security for playing fields and the facility
- Assist with parking coordination

Necessary qualifications:

- Must be at least 18 years of age
- Knowledge about youth sports and particularly the soccer community in the United States
- Superior customer service skills
- Ability to lift 50 pounds
- Ability to work long hours
- Ability to work in varying climates including cold, heat, and various forms of precipitation
- Reliable transportation
- Ability to work weekends