



# Event Manual

**NSCAA COLLEGE SHOWCASE**



**MIDWEST**

November 25 – 27, 2011



Welcome to the NSCAA College Showcase - Midwest!

We are very excited to host your team as you participate in the NSCAA College Showcase - Midwest. This manual should answer any questions that you, your team, team parents, and fans may have about the area. We want this to be a fun and safe event for all, so please read all rules and regulations beforehand.

Thank You,

Elite Tournament Staff



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## What to do once Applied for the Event

### Mail in Payment

**Option 1:** After you have applied, please mail in your application payment and performance bond (only applicable for teams competing in the U15 and above age groups) to the following address:

*Application fee checks and performance bond checks are separate payments and need to be made payable to "Championship Tournaments"*

*Mail to:           Attn. NSCAA College Showcase - Midwest  
                      401 Center Street Ste. 205  
                      Mt. Airy MD, 21771*

**Option 2:** After you have applied, please pay by credit card on [gotsoccer.com](http://gotsoccer.com) and mail in your performance bond (only applicable for teams competing in the U15 and above age groups) to the following address:

*Performance bond checks are made payable to "Championship Tournaments"*

*Mail to:           Attn. NSCAA College Showcase - Midwest  
                      401 Center Street Ste. 205  
                      Mt. Airy MD, 21771*

### Book Hotels

- Teams who require hotel rooms must book with THS. To make your reservations online visit the following links: <https://secure.thsweb.com/event2.aspx?tournamentid=3526&cid=1>
- Any questions or issues with hotels, contact THS directly <https://secure.thsweb.com/contactnames.cfm?contact=ind>

### Pre-Order T-Shirts & Sweatshirts

- Order forms are available online for the NSCAA College Showcase- Midwest: [http://www.elitetournaments.com/14\\_tshirts.php](http://www.elitetournaments.com/14_tshirts.php)  
Shirts will not be available over the tournament weekend.

### Look at Accepted Teams and Schedules

- Go to this link: [http://www.elitetournaments.com/14\\_accepted.php](http://www.elitetournaments.com/14_accepted.php)
- Review all rules and regulations before attending the event: [http://www.elitetournaments.com/14\\_rules.php](http://www.elitetournaments.com/14_rules.php)

### Update Roster

- Make sure you update your roster on [www.gotsoccer.com](http://www.gotsoccer.com)
- Instructions: <http://www.elitetournaments.com/documents/GotSportprofileinstructions.pdf>



## Mandatory On-line or On-site Check-in

**ALL TEAMS must check-in their team Via Email or On- Site 1 hour before your first game is played**

### **Email Registration:**

Registration by E-mail due by Monday, November 21, 2011 at midnight

**No extensions will be allowed**

### **What to Email for On-site Registration:**

Instructions and FAQ's: [http://www.elitetournaments.com/14\\_RegistrationGuestPlayers.php](http://www.elitetournaments.com/14_RegistrationGuestPlayers.php)

NSCAA College Showcase Midwest Information Sheet:

[http://www.elitetournaments.com/14\\_RegistrationGuestPlayers.php](http://www.elitetournaments.com/14_RegistrationGuestPlayers.php)

### **Online Registration Confirmation:**

All teams will be notified by email if their registration has been accepted. This email will be sent by November 22, 2011.

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### **On-site Registration:**

On- site registration will take place 1 hour before your first game is played at the Elite Tournaments Head Quarter tent at Overland Park Soccer Complex.

### **What to bring for On-site Registration:**

1. Two copies of your USYS State Association or US Club approved roster to be submitted to the tournament committee
2. Player passes for every participating player (including guest players)
3. Medical releases for every participating player (including guest players)
4. A copy of the state association's permission to travel. Please check with your state association to find out if this document is required for your specific team.

### **FAQs about Guest Players**

#### **What is the maximum number of guest players a team can bring to the event?**

A maximum of four (4) guest players will be allowed during the tournament.

#### **How do I add a guest player?**

Step 1: Obtain the guest players current player card and medical release form

Step 2: Add the guest player to the roster. Please handwrite their full name, unique jersey number, player identification number and birthday below the existing rostered players.

Note: US Club Soccer teams may only take guest players registered under US Club Soccer, and USYSA teams may only take guest players registered with properly stamped USYSA player pass cards. No roster may be comprised of players with different passes from different organizations (no "mixed rosters").



## Frequently Asked Questions

### Questions Regarding Payments

When do I submit my payments?

- Application payments are due by October 25<sup>th</sup>

What are the fees for the tournament?

- U15-U16: \$700
- U17 -U19: \$725

Is the performance bond a separate fee from the application fee? When do I mail in the performance bond?

- Yes, teams must submit a check in the amount of \$300, this fee applies to the following age groups: U15-U19
- The performance bond should be mailed in with the application fee, on or before October 25<sup>th</sup>

What is the purpose of the performance bond?

- The purpose of a performance bond is to ensure that the schedules are maintained and that the facilities are being utilized properly. The performance bond is lost if there are any violations of the tournament which includes forfeits or destruction of property.

What happens to my performance bond after the tournament?

- If there are any violations of tournament regulations, the bond will be cashed by the tournament.
  - For example, behavioral misconduct or forfeited games.
- If no violations occur, the bond will be destroyed [unless otherwise noted].

Are referee fees included in the application fee?

- Yes, the referee fee is included in the application fee.



## Frequently Asked Questions (Continued)

### Questions Regarding Acceptance List and Rosters

How do I know if I have been accepted?

- Log onto [gotsoccer.com](http://gotsoccer.com), click on “application status” in the top menu. In the left column, you will see accepted, “yes” or “no.”
  - You can also see the accepted teams list on the tournament homepage

How do I update my roster on [gotsoccer.com](http://gotsoccer.com)?

- Log onto [gotsoccer.com](http://gotsoccer.com), at the top menu there is a link for roster and results
  - Update your roster as needed.

### Questions Regarding Scores and Schedules

Who reports the scores after a game?

- There will be a field marshal at each location that will collect and report the scores to the site coordinator. A representative of the team (coach, assistant coach, or team manager) must sign off on the score sheet that the field marshal has.

If scores are wrong on the website, who do I contact?

- Contact the Tournament Directors by e-mail as soon as your scores are submitted

What do I do if I have scheduling conflicts?

- Contact the Tournament Directors by e-mail

If I have a complaint during the event, whom do I contact?

- First contact the field marshal for your field, if the issue is not resolved, you may contact the site coordinator at your complex
- Please send an official team representative to the head quarters tent for complaints (an official team representative is the coach or team manager).



## **On Site-Tournament Contacts (E-mail Only)**

### Tournament Directors

Dominic Popolizio  
[dominic@elitetournaments.com](mailto:dominic@elitetournaments.com)

Michael Libber  
[mlibber@elitetournamnets.com](mailto:mlibber@elitetournamnets.com)

Contact Dominic or Michael if you have questions about:

- Schedules
- Fields

### Assistant Tournament Director

Megan Schmidt  
[mschmidt@elitetournaments.com](mailto:mschmidt@elitetournaments.com)

Contact Megan if you have questions about:

- Tournament Registration fee
  - T-shirt Pre-orders
- Tournament Registration



## Airport and Rental Car Information

### Airport

#### Kansas City International Airport

601 Brasilia Avenue, Kansas City, Missouri (816) 243-5237

### Rental Car

- Hertz Program
  - Discount with Hertz
    - You can save up to 20% when making a reservation
      - Go to <http://www.hertz.com> for your rental car reservation
    - You will have the option to click on “I have a discount”
      - Click on this option and enter the CDP code.
    - CDP Code
      - The code is 1925342 (counter discount program)
      - The discount can be up to 20%



## Facility Maps



### About the Overland Park Soccer Complex:

- This is the second time this event will be held at the multi-million dollar Overland Park Soccer Complex, and promises to bring the best Boys and Girls U15-U19 players throughout the Midwest. 12 tournament-quality synthetic turf fields;
- Lighted fields for night use
- Games will ONLY be played at the new complex – no satellite fields will be used
- Great competition from all over the Midwest
- Play on a non-holiday weekend
- Scheduling requests encouraged and worked around
- Excellent referees
- The complex includes a multi-purpose building with concession areas
- Scoreboards, signage and other exciting amenities on location
- Local attractions including Deanna Rose Children's Farmstead and St Andrew's Golf course adjacent to complex



## Inclement Weather

For inclement weather follow us on Twitter or Facebook

Facebook @ Elite Tournaments



Twitter @Elitetour





## **Event Parking Restrictions**

Parking attendants will be in the parking lot at Overland Park Soccer Complex to assist with parking all cars. You **MUST** follow all instructions provided by the parking attendants. Failure to follow these instructions will result in your loss of parking privileges at the park.

### **No Dogs!**

Pets are not allowed at any locations.  
Only exception is for certified service dogs.

### **No Smoking!**

### **No Grilling!**

### **No Alcohol!**



## Upcoming Events

### Wiggin Winter Dash 5k Walk-Run

All Ages Welcome

December 3, 2011

Frederick, MD

[www.wiggindash.com](http://www.wiggindash.com)

### Florida Winter Invitational

U15-U19 Boys and Girls

Girls- December 27-29, 2011

Boys- December 30, 2011 - January 1, 2012

Lakewood Ranch, FL

### South Florida Presidents Day Showcase

U9 - U19 Boys and Girls

February 18 – 20, 2012

Lakewood Ranch, FL

### Amanda Post Memorial

U9 – U12 Boys and Girls

Boys- March 3 – 4, 2012

Girls- March 10 -11, 2012

Columbia, MD

### Baltimore Mania

U11 – U19 Boys and Girls

Boys- March 17 – 18, 2012

Girls- March 24 -25, 2012

Columbia, MD



## Thank You

We greatly appreciate you wanting to participate in this year's NSCAA College Showcase - Midwest. Once again, congratulations on being accepted to this and we look forward to a great weekend!

We hope that you will have a fun, exciting, and enjoyable time while participating in the NSCAA College Showcase- Midwest. For more information about upcoming soccer tournaments and next year's fall events, please log on to <http://www.elitetournaments.com/index.php>

Thank you again for your participation,

Elite Tournament Staff

## Sponsors

